

Discipline Policy (Updated January 2019)

At *The Academy of Code*, it is our aim to create a happy, secure and caring environment where students will develop and learn to their full potential. Our Code of Behaviour is focused on this ideal and is built upon the idea of students showing a shared respect for others through self-discipline.

We aim:

- To protect every pupil's right to benefit fully from tech education.
- To create a fun, positive and enjoyable atmosphere conducive to interactive learning.
- To develop in our pupils a sense of pride in themselves and in their work.
- To maintain good order and safety throughout all classes.

Students may be prevented from learning effectively by:

- talking out of turn
- bullying, insulting or hurting others feelings
- interfering with another's property
- intentionally damaging equipment
- lack of punctuality
- answering back or disrespecting staff members
- not completing assigned work.

At *The Academy of Code*, it is accepted that there is need for sanctions to show disapproval of unacceptable attitudes and behaviours. Our teachers keep written records of all instances of serious misbehaviour as well as a record of improvements in the behaviour of students that have been disruptive. Before resorting to serious sanctions e.g. suspension, the normal channels of communications between *The*

Academy Of Code and parents will be pursued. Parents will be involved at an early stage, rather than as a last resort.

Our staff members follow a clearly set up Code of Discipline based on this. The procedure is as follows:

In Class

Pre-Step 1

Non Verbal Cues (eye contact, standing in proximity to the student)

Step 1

Verbal Warning

Step 2

Second Warning - Student stands in view at the door for a moment and is addressed by the class teacher, in view but not in earshot of others. Student is informed about the repercussions of continued misbehaviour, Step 3.

Step 3

Parents formally contacted. Student informed of this.

Over the Year

In the interest of protecting every pupil's right to benefit fully from tech education, in the unlikely circumstance that a student gets to *Step 3* more than three times in a year, *The Academy Of Code* will ask them not to return.